



# STOP!

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Changes for 2012 are in red

The following page contains EXTREMELY important information so your order is processed quickly and correctly.

PLEASE READ THE NEXT PAGE  
EXTREMELY THOROUGHLY!!!

This order form is only good for orders postmarked through June 30, 2012!

# ORDERING INFORMATION

Please use this sheet as a final review before sending your order to us.

PLEASE make sure your parents know this is a one time offer. It will be very expensive to order a single shirt after you have received your order.

- All teachers submitting orders have **read the directions** on our website.
- All teachers submitting orders have **read the FAQ** posted on our website.
- All drawings should be in black marker—no pen, pencil, no colored markers, no tracing over pencil.
- All drawings are original artwork (no copyrighted images, drawings, logos, etc.) Your school logo is OK.
- Cut out each drawing, **just inside** the template lines. Place the drawings in an envelope with your name and **paperclip** the envelope to the order form. **Orders received failing to follow this step will be charged a \$10.00 art charge.**
- Make sure you have counted the number of drawings included with your order and that this number matches the number on the order form.
- Complete the order form with your payment and shipping info---even if it is a multiple order and only one check is being sent with the entire order. Orders must be mailed, not faxed.
- Your email address is required for issues with your order and UPS tracking information.
- You must pay in full by credit card, your personal check or school check, money order, or a cashier's check.  
NO parent checks please. An approved purchase order sent in with the order is also a valid payment method.
- TAX EXEMPT SCHOOL ORDERS MUST INCLUDE TAX EXEMPT CERTIFICATE**

We will use our best judgment when making your layout. We normally position the staff at the top and then arrange the children. **If you want to make changes to the layout** (changing the wording, repositioning pictures, etc) there will be a **minimum charge of \$10** to cover the extra graphics time.

Please finalize your shirt count before sending in your order. Adding shirts or changing sizes to an existing order often results in errors and may result in significant delays. If you find you have made a serious error and absolutely must make changes, your shirt order will be pulled from our production schedule, the changes will be made after payment is received, and your order will be then be put back at the end of the current schedule.

**Shipping charges to the continental US are included in the cost of the t-shirt. If the shipping address you send us is not correct and UPS bills us for the error, you will be invoiced for the cost of the error plus a \$10 service fee. MAKE SURE YOUR SHIPPING ADDRESS IS 100% ACCURATE!**

**Shipping charges to Alaska, Hawaii and outside the US** will be our actual shipping costs. We can estimate these charges for you ahead of time; however, we won't know exact cost until we are able to weigh your shipment. We suggest you use a credit card to cover shipping costs.

Make check payable to: "A+ Images, Inc." & send to:  
**Classroom Faces by A+ Images, Inc.**  
**5700 W. Minnesota**  
**Building A Suite 5**  
**Indianapolis, IN 46241**  
**Questions? Call us! Toll Free: 800-634-0054**

For multiple orders from the same school, please use one order form per class.  
The entire school order may be paid for with one check or one credit card.

We want the top of the shirt to say: (USE BLUE OR BLACK INK ONLY TO FILL OUT THIS PAGE)

We are including (#) \_\_\_\_\_ drawings of which # \_\_\_\_\_ are children, and (#) \_\_\_\_\_ are staff.

The shirt color we want is: \_\_\_\_\_

27 or less drawings: Minimum order is 15 shirts

The ink color we want is: \_\_\_\_\_

(Higher drawing counts have higher minimums.

(See website for specific shirt/ink color combos)

See details for minimums on web site)

100% preshrunk, heavyweight cotton

PROMO CODE \_\_\_\_\_

(Limit of 1 Promo code per order)

**YOUTH SIZES**

**ADULT SIZES**

QTY SIZE

QTY SIZE

\_\_\_\_ XS (2-4)  
\_\_\_\_ S (6-8)  
\_\_\_\_ M (10-12)  
\_\_\_\_ L (14-16)  
\_\_\_\_ XL (18-20)

\_\_\_\_ S  
\_\_\_\_ M  
\_\_\_\_ L  
\_\_\_\_ XL  
\_\_\_\_ 2X  
\_\_\_\_ 3X

# of paid Youth shirts \_\_\_\_ x \$13 or \$11 = \_\_\_\_\_  
# of paid Adult shirts \_\_\_\_ x \$15 or \$13 = \_\_\_\_\_  
# of paid 2X/3X Adult \_\_\_\_ x \$17 or \$15 = \_\_\_\_\_  
Add \$1 per paid shirt  
for white or yellow ink: \_\_\_\_\_ x \$1 = \_\_\_\_\_

**THIS APPLIES TO ALL SIZES!!!**

**Classroom Faces T-Shirt Pricing**

1-2 Classes:

Youth \$13

Adult \$15 2X/3X Adult \$17

3 or More Classes:

Youth \$11

Adult \$13 2X/3X Adult \$15

Add \$1 for each shirt in white or yellow ink. No shipping costs.

Subtotal: \$ \_\_\_\_\_

Tax: \$ \_\_\_\_\_

Total: \$ \_\_\_\_\_

Tax is for Indiana personal orders (7%) and Texas orders (local tax rate) without a tax exempt form.

**Our total order of shirts ordered (including promo shirts) is: \_\_\_\_\_.**

Where did you hear about us?

- Conference  Web Advertising
- Magazine Ad  Direct Mail
- Another Teacher  Previous Customer

**PAYMENT INFO**

Makes checks payable to A+ Images, Inc. (No parent checks)

Check # \_\_\_\_\_ enclosed in the amount of \_\_\_\_\_

Enclosed is our approved P.O. # \_\_\_\_\_

Credit card: \_\_\_ Visa \_\_\_ MC \_\_\_ AE \_\_\_ Disc

Exp date: \_\_\_\_ / \_\_\_\_ Security code \_\_\_\_\_

Name on card \_\_\_\_\_

Signature \_\_\_\_\_

Billing address of cardholder: \_\_\_\_\_

City \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

**SHIP TO MY SCHOOL: (PLEASE PRINT)**

Street (UPS) address please, NO PO BOX

School \_\_\_\_\_

Att: \_\_\_\_\_

Street: \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Ext \_\_\_\_\_

Fax # (required) \_\_\_\_\_

Email: (required) \_\_\_\_\_